



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** Wednesday, October 14, 2020 at 7:00 p.m.

**Location of Meeting:** Meeting held virtually using Zoom

**Minutes Prepared by:** Sharon Leifheit, Secretary

## Call to Order

Pledge	Performed at 7:03 p.m.
Roll Call	Matt Bidne, Kerry Brock, Andrew Kamm, Myranda Driskell, and Damian Baumann were present.
Approve Meeting Minutes	<p>Minutes for the following meetings were reviewed and approved as listed:</p> <p>Kamm made a motion to approve the Minutes from the September 9, 2020 Special Meeting. Brock seconded the motion. All voted in favor. Motion passed.</p> <p>Brock made a motion to approve the Minutes from the September 9, 2020 Regular Meeting. Baumann seconded the motion. All voted in favor. Motion passed.</p>

## Public Input

	There was no public input.
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## Reports

Treasurer	Joan Garber gave the Treasurer's Report. Treasurer recommended movement of funds from checking account to an account paying higher interest and asked the Commissioners' recommendations, which they agreed to. Kamm made a motion to approve the Treasurer's Report as presented. Driskell seconded the motion. All voted in favor. Motion passed.
Director	<p>Michelle Spielman gave the Director's Report.</p> <p>Spielman noted, and Commissioner Baumann concurred, that speed bumps are needed at Black Partridge Park. Discussion ensued about placement location and type of installation. Bidne suggested Spielman discuss with the cross country director, PAMBA, etc., before proceeding.</p> <p>President Bidne asked Spielman to extend his compliments to maintenance employee Tim on the work he has accomplished since his employment.</p> <p>The commissioners discussed selling the Kubota tractor.</p>



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	<p>Saturday, October 24 from 5:00 p.m. to 7:00 p.m. will be this year's "Trunk or Treat." Spielman asked for input on treat bags to hand out, and if it would be acceptable to also include snowcone vouchers for next summer.</p> <p>Brock asked if there was a way to close the gate to Black Partridge Park at dusk. She has observed vehicles driving into the park after dark on a couple occasions. Spielman noted the logistics of opening and closing the gate each day manually would be difficult with the part-time nature of employees. Spielman will get signs for all parks that they close at dusk.</p>
Pool (Bidne/Driskell)	Bidne stated he would like to try to open next summer if it is possible. He noted he and Commissioner Driskell are working on a report for the board to consider.
Budget (Bidne/Kamm)	No report except discussion of Tax Levy Ordinance to follow under new business.
Marketing (Brock/Driskell)	Despite changes in fundraising due to COVID-19, \$2,000 was still raised for the fire department.
Futures (Baumann/Brock)	Brock is working on a priority sheet to share at the next meeting, which she hopes can be refined to become a community survey in the future. She would like to plan a time with Director Spielman to investigate potential dog park sites.
Maintenance (Baumann/Kamm)	Spielman noted exterior lighting on the bathrooms were not included in the upgrade, but she now feels this would be a good idea. The Commissioners voiced no objections.

## Old Business

Black Partridge Park Drainage/Erosion Concerns	Spielman updated the Commissioners on drainage issues near the farm access road at the back of the park. An estimate for a more permanent fix has not yet been received, but it may be possible to get that sort of work done yet this December.
Brighton Park Drainage	Spielman has not heard an update from legal counsel on this matter.
Black Partridge Park Village Storm Sewer	<p>Spielman shared emails regarding the easement in the packet for today's meeting. There were minor changes as noted.</p> <p>Bidne asked if there was a motion to approve the easement document to include the minor changes as noted in the email. Brock made a motion to approve the document with the changes. Baumann seconded. All voted in favor. Motion passed.</p>



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Pool Umbrella Repair	Bidne presented an estimate for \$1,500.00 for pool umbrella repairs. He noted if the work is approved, it can be done over the winter. Brock made a motion to approve not to exceed \$1,500.00 Driskell seconded. Brock, Driskell, Baumann and Bidne voted in favor. Kamm voted against. Motion passed.
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## New Business

Tax Levy Ordinance/Truth in Taxation Hearing	The Truth in Taxation Hearing is not needed if we do not exceed a 5% increase over last year's budget. Bidne noted that we have not exceeded that amount, so there is no need for publication in the paper, which reduces the timeline. Due to this, the Treasurer can present this at the November meeting and the document can be filed in December.
Vehicle Discussion - Kubota, Gator, Truck	Speilman noted that, as mentioned earlier, she does not think there is a need to keep the Kubota, but feels we are in need of a new Gator. Discussion ensued. Spielman was asked to check into several items and report findings back to commissioners; it is possible they will call a special meeting to review this issue once all information becomes available.
Meeting Dates for 2021 Calendar Year	Tentative dates were provided for the 2021 calendar year. Commissioners will review for conflicts and discuss during next meeting.
Need for Virtual Meetings through Flu Season	Because we have a limited number of commissioners and the possibility of an unexpected quarantine at any time in the upcoming cold and flu season, Bidne brought up the question of deciding at this time to have the remaining meetings for calendar year 2020 be held remotely. All agreed.
Presentation Planned Regarding Bond Issues	Bidne noted that he will try to include a representative of Midland Bank to present information on bonds at the November meeting. Bidne asked for confirmation of the date that current bond monies must be used, and Spielman said she would look for that information for the November meeting.



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### Executive Session

Motion to Enter Executive Session	Brock made a motion to enter Executive Session at 9:11 p.m. under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. Kamm seconded. All voted in favor. Motion passed.
Motion to Leave Executive Session	Brock made a motion to leave the Executive Session at 9:22 p.m. Baumann seconded the motion. All voted in favor. Motion passed.
Vote on Executive Session Items	n/a

### Adjournment

	Kamm made a motion to adjourn at 9:22 p.m. Driskell seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 9:22 p.m.
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Matthew Bidne, President

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Sharon Leifheit, Secretary